

Mutual Non-Disclosure Agreement

This Agreement is entered into as of [Date] between [Party A name] and [Party B name] (together, the "Parties").

1. Purpose

The Parties wish to explore [describe the relationship — e.g., a potential partnership, vendor evaluation, or joint project] and may disclose confidential information to each other in doing so.

2. Confidential Information

"Confidential Information" means any non-public information disclosed by either party, whether written, oral, or in any other form, that is designated as confidential or would reasonably be understood as such.

3. Obligations

Each party agrees to: (a) use the other's Confidential Information only to evaluate the purpose above; (b) protect it with reasonable care; and (c) not disclose it to third parties without prior written consent.

4. Exclusions

Confidential Information does not include information that is: publicly available; already known to the receiving party without obligation of confidence; independently developed; or rightfully received from a third party.

5. Term

This Agreement remains in effect for [Number of years, e.g., 2] years from the date above. Confidentiality obligations survive termination for an additional [Number of years, e.g., 3] years.

6. No Obligation

Nothing in this Agreement obligates either party to proceed with any transaction or relationship.

7. Governing Law

This agreement is governed by the laws of the State of [State].

Signatures

By signing below, each party agrees to these terms.

[Party A name] ("Party A")

Signature: _____ Printed name: _____ Date: _____

[Party B name] ("Party B")

Signature: _____ Printed name: _____ Date: _____

This template is a general starting point, not legal advice — customize it and have it reviewed for your situation.