

Photography / Videography Contract

Client: [Client name] **Photographer/Videographer:** [Photographer name] **Event/shoot date:** [Event date]

1. Services

[Photographer name] will provide photography/videography coverage for [describe the event or shoot — e.g., "a corporate headshot day"], including [coverage hours/shot list/deliverable type — e.g., "4 hours of coverage, up to 30 subjects"].

2. Event Details

Date: [Event date] Time: [Start-end time] Location(s): [Address(es)].

3. Fees & Deposit

Total fee: [Total fee, e.g., \$1,500]. A deposit of [Deposit amount, e.g., \$400] is due upon signing to reserve the date; the balance is due [terms, e.g., "on delivery" or "the week before the event"].

4. Deliverables & Timeline

Client will receive [describe — e.g., "150 edited digital photos" or "a 3-minute edited highlight video"] within [Number, e.g., 3] weeks of the event. [Note any raw-file or rush-delivery terms — otherwise delete this line.]

5. Usage & Copyright

[Photographer name] retains copyright in all images/video produced. Client receives a license to use the delivered files for [personal use / specified commercial use — specify]. [Photographer name] may use the work for portfolio and promotional purposes unless Client opts out in writing.

6. Cancellation & Rescheduling

[Describe cancellation windows, any non-refundable portions, and rescheduling terms — e.g., "the deposit is non-refundable but may be applied to a rescheduled date within 12 months."]

7. Liability

Photographer's total liability under this agreement — including for equipment failure or lost files — will not exceed the total fees paid.

8. Governing Law

This agreement is governed by the laws of the State of [State].

Signatures

By signing below, each party agrees to these terms.

[Client name] ("Client")

Signature: _____ Printed name: _____ Date: _____

[Photographer name] ("Photographer")

Signature: _____ Printed name: _____ Date: _____

This template is a general starting point, not legal advice — customize it and have it reviewed for your situation.