

This document involves payment terms, cancellation penalties, and image-rights/ownership language that carry real financial and legal consequences if disputed. It is a general starting point only — not legal advice — and should be reviewed by an attorney licensed in your state before use.

Print & Album Order Form

Client: [Client name] Contact: [Client email] Order date: [Date]

Order Items

Order Items

Name	Total	
Fine art print	\$45.00	
Custom album	\$650.00	
Subtotal		\$695.00
Total		\$695.00

Production Timeline

Estimated production time: [Timeline estimate, e.g., "3-4 weeks from order approval," or "6-8 weeks for custom albums"]. Timelines may vary during peak season; [Photographer name] will notify Client of any significant delay.

Payment Terms

[State when payment is due, e.g., "Full payment is due before production begins" or "50% due at order, 50% due before shipment." Custom orders typically require payment in full or in significant part upfront, since they cannot be resold if canceled.]

Returns & Reprints

[Describe policy, e.g., "Reprints are available at cost if a product arrives damaged or defective; photos must be reported within 7 days of receipt." Note plainly: custom products (albums, canvas prints, and other made-to-order items) are not returnable once production has begun, as they cannot be resold.]

Approval

By signing below, Client approves this order, including the products, quantities, and pricing above, and authorizes [Photographer name] to begin production.

Signatures

By signing below, each party agrees to these terms.

[Client name] ("Client")

Signature: _____ Printed name: _____ Date: _____

[Photographer name] ("Photographer")

Signature: _____ Printed name: _____ Date: _____

This template is a general starting point, not legal advice — customize it and have it reviewed for your situation.